



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

July 18, 2016

HOWARD M. HEADLEE, TREASURER  
FRIENDS OF TRADITIONAL BANKING  
INC  
175 S MAIN STREET  
SUITE 1420  
SALT LAKE CITY, UT 84111

**Response Due Date**  
**08/22/2016**

IDENTIFICATION NUMBER: C00517276

REFERENCE: YEAR-END REPORT (10/01/2015 - 12/31/2015)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 1 item(s):

1. Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule H4 to clarify the following description(s): "Consulting Fee" and "Consulting Services." (11 CFR §§104.3(b)(3) and 104.10(a)(4))

Additional clarification regarding inadequate purposes of disbursement published in the Federal Register can be found at: [http://www.fec.gov/law/policy/purposeofdisbursement/inadequate\\_purpose\\_list\\_3507.pdf](http://www.fec.gov/law/policy/purposeofdisbursement/inadequate_purpose_list_3507.pdf)

- For your information and consideration when preparing future filings, Schedule H4 discloses activity which is paid for with 100% nonfederal funds. For future filings, please be advised that any activity which is financed entirely by the nonfederal account (including administrative expenses), should be not be listed on the report. (11 CFR §§104.10 and 104.17) For your next filing, please refer to the instructions for each line when determining the proper categorization(s).

**Please note, you will not receive an additional notice from the Commission on this matter.** Adequate responses must be received by the Commission on or before the due